



## Christian County Commission

100 West Church St, Room 100  
Ozark, MO 65721

**SCHEDULED**

**MEETING ATTACHMENTS (ID # 5332)**

Meeting: 03/08/22 09:00 AM

Department: County Clerk

Category: Meeting Items

Prepared By: Paula Brumfield

Initiator: Paula Brumfield

Sponsors:

DOC ID: 5332

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# Meeting Attachments

### ATTACHMENTS:

- 030822 CERTIFIED COURT ORDER NO. 03-08-2022-01 (PDF)
- 030822 ESTIMATE - Power under Service Pad (PDF)
- 030822 PROPOSAL - CC HCH Dumpster Enclosure (PDF)
- 030822 County Clerk 4th QUARTER REPORT (PDF)

CERTIFIED COURT ORDER # 03-08-2022-01

The Treasurer is hereby ordered to pay the following entities:

RECEIVED

MAR 07 2022

KAY BROWN  
COUNTY CLERK

@ 11:44  
A.M.  
TB

2022 #310 Sales Tax  
R#: 5296  
March 7, 2022

Road & Bridge Sales Tax

January 2022 Term

Sales Tax #310 Received			452,285.53		CKS
Common Road I		30.98%	140,118.06	231-49290	
Common Road II		30.39%	137,449.57	232-49290	
Common Road I			17,708.33	231-49290	
Common Road II			17,250.00	232-49290	
Budget Apportionment					
Common I Total			157,826.39	221-800-59501	
Common II Total			154,699.57	221-800-59502	
Amount To Remain in Pool			139,759.57		

*Ralph Phillips* 3/8/2022  
Presiding Commissioner Ralph Phillips

*Hosea Bilyeu* 3-8-2022  
Western Commissioner Hosea Bilyeu

*Lynn Morris*  
Eastern Commissioner Lynn Morris

IN TESTIMONY WHEREOF I, have hereunto set my hand and affixed the seal of said Commission, at my office in Christian County this, the 8th day of March, 2022.

*Kay Brown*  
Kay Brown, Clerk of the County Commission

## Mindi McCoy

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**From:** Richard Teague  
**Sent:** Tuesday, March 1, 2022 1:48 PM  
**To:** Mindi McCoy  
**Subject:** Fwd: Ozark Square

Sent from my Verizon, Samsung Galaxy smartphone  
Get [Outlook for Android](#)

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**From:** Jeremy Parsons <jparsons@ozarkmissouri.org>  
**Sent:** Wednesday, January 26, 2022 7:54:22 AM  
**To:** Maintenance Richard Teague <maintenance@christiancountymo.gov>  
**Subject:** FW: Ozark Square

Richard,

Please see below and advise.

Respectfully,

Jeremy Parsons

Public Works Director  
City of Ozark | 205 N. 1<sup>st</sup> St. Ozark, MO 65721  
P (417) 581-2407 | F (417) 581-0353  
[jparsons@ozarkmissouri.org](mailto:jparsons@ozarkmissouri.org)

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**From:** David Carlin <David.CarlinJr@libertyutilities.com>  
**Sent:** Wednesday, January 19, 2022 2:40 PM  
**To:** Jeremy Parsons <jparsons@ozarkmissouri.org>  
**Subject:** FW: Ozark Square

If we set it on the west side of the new slab, we can save by not doing the bore.

David Carlin Jr | Liberty Utilities (Missouri) | Area Manager, Line Operations  
P: 417-337-3594 | C: 417-337-3594 | E: [David.CarlinJr@libertyutilities.com](mailto:David.CarlinJr@libertyutilities.com)  
2115 E. State Hwy 14, Ozark, MO 65721

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**From:** Mary Krueger <[Mary.Krueger@libertyutilities.com](mailto:Mary.Krueger@libertyutilities.com)>  
**Sent:** Wednesday, January 19, 2022 1:44 PM  
**To:** David Carlin <[David.CarlinJr@libertyutilities.com](mailto:David.CarlinJr@libertyutilities.com)>  
**Subject:** Ozark Square

Dave,

I ran a cost estimate to get power to the southeast corner of the Ozark Square.

This cost estimate consists of using the existing primary pedestal on the south side and boring under the new concrete 120' to a new 4' vault with a 25kva transformer feeding a 200 amp meter pedestal.

The cost is:

\$8,602.98 cost of the bore, vault, transformer, wire & conduit

+ 325.00 cost of lease of the meter pedestal

\$8,927.98

-\$1,800.00 estimated 3 year revenue from this installation

\$7,127.98 due prior to construction



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## **Proposal**

Project: **Dumpster Enclosure**  
Owner: Christian County Commission  
100 W. Church St.  
Ozark, Christian County, Missouri 65721

Submitted By: Hambey Construction, LLC  
PO Box 8954  
Springfield, Missouri 65801

We are pleased to submit this proposal for the Dumpster Enclosure to be constructed at 100 W. Church St., Ozark, MO 65721 based on discussion and site visit with Richard Teague.

### **REFERENCES**

- ❖ Missouri Department of Transportation. Jeremy Hopper 417-464-0967.
- ❖ Missouri Ozarks Community Healthcare. Tim Shryack 417-234-2699
- ❖ Dairy Farmers of America. Scott Slaughter 417-829-2637.

## **DESIGN/ENGINEERING FEES**

Proposal Includes:

- ❖ Design and Engineering fees not included.

## **GENERAL REQUIREMENTS**

Proposal includes fees for the following construction expenses:

- ❖ Project Management and Construction Supervision.
- ❖ Travel & Communication expenses.
- ❖ Port-a-toilet if necessary.
- ❖ Daily project cleaning and final project cleaning.
- ❖ Temporary fencing, construction staking, safety protection, etc. for safety.
- ❖ Roll-off Dumpster, disposal fees, and labor to maintain a clean jobsite.

### **Important Note:**

- ❖ Does not include permits.
- ❖ Does not include locates to figure out where all power, water, fiber, etc. lines are underground near the dumpster enclosure. This will need to be completed prior to construction by the County.

## **Scope of Work**

- ❖ Footings - \$5,343.00
  - Sawcut and remove existing concrete where walls will be located.
  - Dig out, then form and pour footings.
  - Spoils will be hauled away and disposed.
- ❖ Block/Stone Walls - \$14,500.00
  - Provide & install block walls on the inside of the enclosure approx. 13' long x 6' tall for each side and then a 2' long x 6' tall return.
  - Provide & install stone façade (match existing stone as close as possible) on the outside of the block walls. \*(Does not include any brick because all stone is the more cost effective route.)\*
- ❖ Posts/Gates - \$9,840.00
  - Provide & install (2) 6"x6" Carbon Steel posts on each side of the opening to attach gates to.
  - Provide & install (2) 8' steel gates with spindles spaced 4" apart and a solid steel backing (so you can't see inside from the street).
  - Provide & install county seal sign in center of gates.
  - Provide & install wheels to support weight in the center and to allow gates to be opened/closed easily.
  - All carbon steel will be powder coated with the exception of what has to be welded on-site which will be coated in a suitable paint.

**Base Proposal Amount Not To Exceed: \$29,683.00**

**Materials & Equipment: \$17,809.00 included in base amount**

**Labor: \$11,874.00 included in base amount**

**Important Notes:**

- ❖ Owner shall provide all other work not listed or excluded as indicated in this proposal.
- ❖ Does not include permit costs or engineering fees.
- ❖ Work to be performed during normal business hours.
- ❖ Owner will remove or relocate existing assets in work area prior to the start of construction.
- ❖ Does not include prevailing wage.
- ❖ Base Proposal amount expires 02/28/2022.

## **2021 YEAR –4th QUARTER REPORT OF THE COUNTY CLERK**

### **OCTOBER**

- Final valuation letter prepared and mailed to taxing entities
- Forms 1309 and 1310 prepared and sent to STC and DOR
- Absentee voting for the November Election
- Address changes, new registrations and continuing for November Election
- Preparation and mailing of Confirmation notices for 2,936 voters were mailed October 22, 2021
- Swore in Chadwick Fire New Board Member
- Prepared Election Packets for all Districts and distributed them
- Certification of Tax Levies to the County and Department of Revenue
- Notices for the November Election prepared and submitted
- Permanent records are being scanned to reduce the cost to digitize and microfilm to archive.
- Notaries, ATV Permits, Public Service Requests, and copies are provided for citizens
- Sunshine Law Requests prepared within the 72-hour deadline.

### **NOVEMBER**

- November 2, 2021 Election held
- Candidate filing information prepared for April Election and notice sent for publication
- Address changes, new registrations, deletions, DOC, and all other voter card updates
- Processing return mail form the Confirmation notices that were mailed in October 2021.
- Attended MAC Conference
- Certification for the November 2, 2021, Election
- Permanent records are being scanned to reduce the cost to digitize and microfilm to archive.
- Eryn worked on the precinct splits and the addressing changes for new precincts
- Notaries, ATV Permits, Public Service Requests, and copies are provided for citizens
- Sunshine Law Requests prepared within the 72-hour deadline.
- Eryn worked with SAM, LLC to implement new ward lines due to Census for Nixa and Ozark

### **DECEMBER**

- Candidate filing began December 7- December 28<sup>th</sup> for the Special Road Districts
- Address changes, new registrations, deletions, DOC, and all other voter card updates
- Attended the County Clerk Quarterly meeting in Webster County
- Continue processing return mail from Confirmation mailing
- End of year reports processed
- Notaries, ATV Permits, Public Service Requests, and copies are provided for citizens
- Sunshine Law Requests prepared within the 72-hour deadline.



**PAYROLL CLERK BIWEEKLY, MONTHLY AND QUARTERLY REPORTS PROCESSED**

- Invoiced grant reimbursement for Emergency Management, Sheriff, Juvenile and Prosecutor's Office for 11 individuals were also processed monthly.
- Monthly and Quarterly reports for the Collector and Assessor for the State Tax Commission are being done.
- Minutes are prepared and posted to the web site and filed.
- Prepared and submitted on time all Quarterly Reports: 941, SUTA and LAGERS.

<b>TOTAL</b>			<b>2021 October</b>		<b>2021 November</b>		<b>2021 December</b>	
	<b>#</b>	<b>Total Amount</b>	<b>#</b>	<b>Amount</b>	<b>#</b>	<b>Amount</b>	<b>#</b>	<b>Amount</b>
ATV \$ 15.00 EACH	65	\$ 975 .00	24	\$360.00	13	\$ 195.00	28	\$ 420.00
Notary \$ 6.00 EACH	74	\$ 552.00	33	\$198.00	13	\$186.00	28	\$ 168.00
Auctioneer License	1	\$ 52 .00		\$ 0.00	1	\$ 52.00	0	\$ 0.00
Public Service Req. \$ 10.00	4	\$ 55.00	0	\$ 0.00	2	\$ 35.00	2	\$ 20.00
Labels \$ 1.25 per page		\$			0	\$ 0.00	0	\$ 0.00
Copies 10 Cents each	37	\$ 36.10			37	\$ 36.10	0	\$ .00
<b>GRAND TOTAL</b>	<b>181</b>	<b>\$ 1,670.10</b>	<b>57</b>	<b>\$558.00</b>	<b>66</b>	<b>\$ 504.10</b>	<b>58</b>	<b>\$ 608.00</b>